



VAT Refund Application Form

Your Company details

Company Name _____

Address _____

Country _____ Zip/Post code _____

Telephone _____ Fax _____

E-mail Address _____

Business Registration Number (if any) _____

List of employees named on invoices

1 _____ 4 _____

2 _____ 5 _____

3 _____ 6 _____

Use continuation sheet if necessary

Details of your Business trip

Main purpose of visit _____

Letter of Authority

I hereby appoint Morgan Bentley VAT Reclaim to act on our behalf in connection with any application made to H M Revenue and Customs, the UK Tax Authority under the Value Added Tax Regulations 1995 as from time to time amended or replaced. Any repayment of VAT in regard to any such application shall be paid to Morgan Bentley VAT Reclaim and will be refunded to the claimant less commission.

Signature _____ Date _____

Name (Print) _____ Position _____

Post to: - Morgan Bentley VAT Reclaim, 36 Bayswater, Londonderry. N. Ireland. UK. BT47 6JL

www.morganbentley.co.uk