



## VAT Refund Application Form

### **Your Company details**

Company Name.....

Address.....

.....

.....Country.....Zip/Post code.....

Telephone..... Fax.....

**E-mail Address**.....

Business registration No. (if any).....

List of employees named on invoices 1.....

2..... 3.....

4..... 5.....

Use continuation sheet if necessary

### **Details of your Business trip**

Main purpose of visit.....

### **Letter of Authority**

I/We hereby appoint Morgan Bentley VAT Reclaim to act on our behalf in all correspondence with the relevant tax authorities relating to the refunds of Value Added Tax under the European Union (EU) 8<sup>th</sup> and 13<sup>th</sup> Directives and to deal with all matters arising therefrom. Refund made by the authorities will be payable to Morgan Bentley VAT Reclaim and will be refunded to the claimant less commission.

Signature.....

Date.....

Name (Print).....

Position.....

**Post to: - Morgan Bentley VAT Reclaim, 36 Bayswater, Londonderry. N. Ireland. UK. BT47 6JL**

**[www.morganbentley.co.uk](http://www.morganbentley.co.uk)**